

# Registration of Tanning Equipment Bureau of Radiological Health

DHEC USE ONLY: Registration #:			Check #:		
TO BE COMPLET	ED BY APPLICANT (PL	EASE PRINT AND USE A	A PEN):		
Facility Name:			FEIN#:		
Telephone Number: County:			Facility Type :		
Facility Mailing Add	dress:				
Name and Title of	Person Responsible for 3	Tanning Facility Operation	:		<del></del>
Name of Facility C	Owner:		Email:		
Name of Corporat	ion or Franchise (if applic	able):			
Home Mailing Add	ress and Telephone Num	ber of Owner:			
Tanning Equipment To Be Registered to This Facility					
Equipment Type (Bed or Booth)	Model Number	Serial Number	Manufacturer	Purchased From	Date Installed/ Purchased
Regulation 61-106 information contain by any provision o in an enforcement and factual.	S, Section 1.10, states it in the application for infined in the application for infines. I also action and fines. I certify	ne requirements of Regulis a violation to make a maregistration, information per understand making a mary by my signature that the	aterial false statement ertaining to an inspect aterial false statemen	ent to the Departr ction, or any inforr nt to the Departme	ment regarding mation required ent could result
Regulation 61-106 information contain by any provision o in an enforcement	S, Section 1.10, states it in the application for infined in the application for infines. I also action and fines. I certify	is a violation to make a m registration, information pe o understand making a ma	aterial false statementaining to an inspentaterial false statemental information contain	ent to the Departr ction, or any inforr nt to the Departme	ment regarding nation required ent could result

# Bureau of Radiological Health - Registration of Tanning Equipment (Form #0826) Instructions for Completing Form 0826

#### **PURPOSE:**

This form is used to: apply for registration of a tanning facility and register tanning equipment to a facility. Each person acquiring a tanning facility shall use this form to apply for registration prior to beginning operation of the facility.

## **Item by Item Instructions:**

- 1. Indicate the name of the facility to be registered.
- 2. Indicate the FEIN#.
- 3. Indicate the telephone number of the facility to be registered.
- 4. Indicate the name of the county where the facility is located.
- 5. Indicate the facility type.
- 6. Indicate the mailing address to be used by DHEC for all correspondence pertaining to the facility.
- Indicate the street address (physical location) of the facility.
- Indicate the name and title of the person responsible for the tanning facility operation, such as a manager.
- 9. Indicate the name of each facility owner. DHEC will send all correspondence, to include bills, to this person.
- 10. Email.
- 11. Name of corporation or franchise as listed in the S.C. Secretary of State website: <a href="http://www.sos.sc.gov">http://www.sos.sc.gov</a>, if applicable.
- 12. Indicate a home mailing address and home telephone number for each owner of the facility.
- 13. Tanning Equipment To Be Registered to This Facility Indicate the following for each piece of tanning equipment to be registered or added: equipment type (i.e. bed or booth); model number; serial number; manufacturer; from whom the equipment was purchased; date installed or purchased.
- 14. Material False Statement The owner and manager must sign and date the statement certifying they have read and understand the requirements of R.61-106 and the application information is correct. It is a violation to make a material false statement to the Department.
- 15. Mail completed form along with the \$50.00 application fee to: SCDHEC, Bureau of Radiological Health, Attn: Tanning Registration, 2600 Bull Street, Columbia, SC 29201.

### **OFFICE MECHANICS AND FILING:**

The application shall be stamped in when received by the Bureau of Radiological Health, a registration number assigned, and the application fee processed. The registration number is recorded on the original registration form and is kept in a file designated by the Bureau of Radiological Health. The files follow the Tanning Files Retention Schedule. A copy of the registration form is sent to the registrant with the application registration memo.

WEBSITE: www.scdhec.gov