

FORM A PRIMARY PERMITTEE TRANSFER OF OWNERSHIP

(New Owner/Operator Notifications)
Under South Carolina

NPDES Construction Stormwater General Permit SCR100000

Section 2.4.3 of the Construction General Permit (CGP) requires that New Owner/Operators of prior approved Ongoing Projects notify the Department in writing <u>within fourteen (14) calendar days</u> of the change in ownership. Lending or other institutions taking operational control of a prior approved construction site (due to foreclosure, bankruptcy, abandonment, etc.) must also contact the Department <u>within fourteen (14) business days</u> of taking title to the property. Transfer of Ownership Notifications and information defining the stabilization and construction activity status of the site must also be provided as defined in Section 2.4.3 of the Construction General Permit (CGP).

A new NOI must be submitted and NPDES coverage granted by the Department prior to any new Owner/Operator performing any construction activities at the site. Transferred sites must also be properly stabilized prior to issuance of new coverage. Sites that are properly stabilized are not required to submit a new NOI immediately and may submit this form as initial notification to the Department. New Owner/Operators must agree to comply or not comply with an existing Comprehensive SWPPP and must initial the appropriate SWPPP Acceptance and Compliance Statement in Section E. If your site is properly stabilized, and you are simply making a notification, a pdf of this form may be submitted electronically to the Department, or, the original signed document may be mailed as defined in the instructions to this form. To apply for new coverage under this permit, attach a completed copy of this form to the new C-SWPPP and NOI. NPDES coverage fee of \$125 is required when the NOI application is submitted for NPDES coverage. No fee is required for Transfer of Ownership Notifications.

ite:	County:
□ NOTIFICATION	N ONLY NPDES COVERAGE
1. Project/Site Name (As Apr	pproved by the Department):
NPDES Coverage No. or	r State Permit (File Tracking) No:
3. Larger Common Plan (Lo	LCP) Name: (If Applicable, As Approved by the Department):
4. If Applicable: MS4 Revier	ewer: MS4 Operator:
Current Primary Pern	mittee (Owner/Operator) Information
4 O (D : D : !!	
Company Name (As Appli	licable): EIN: -
Mailing Address:	Email Address:
2. Property Owner Name: _	
Company Name (As Appli	licable):EIN:
Mailing Address:	ee (Owner/Operator) Name:
	ee (Owner/Operator) Information If a Company, are you a Lending Institution or Government Entity?
☐ Person ☐ Company	Company FIN (If applicable): FIN:
1. Primary Permittee Name	City: State: Zip:
Mailing Address:	City: State: Zip:
Phone:	Fax:Email Address:
2. Contact /ODSA Name (I	(If different from above OR if owner is a company):
Mailing Address:	City:State:Zip:
Phone:	(If different from above OR if owner is a company): City: Email Address: Fax: Email Address:
2. Lending/ Government ☐ Purchasing this proje ☐ Purchasing this proje	Date of Transfer of Ownership to New Owner:
If yes, Date Issued: 4. Select As applicable:	r Compliance Notice issued by the Department for the current approved project or site? Yes No
If yes, Date Issued: 4. Select As applicable:	☐ Entire Permit or Site being transferred to the New Owner/Operator, or ☐ A Portion of the Entire Permit or Site being transferred to the New Owner/Operator?

a. Site Name(s) or Portion of	b. Total Number of	c. Current Total	ets as necessary) d. Identify if Site(s) or Lot(s) are Currently	
Site Being Transferred Name	Acres Being Transferred	Number of Disturbed Acres	Abandoned or Subject to Pending Foreclosure or Bankruptcy Proceedings?	
	(Nearest tenth of an acre)	(Nearest tenth of an acre)		
	an acre)	an acre)	☐ Abandoned ☐ Foreclosure ☐ Ban	kruptcy N/A
	Total:	Total:	☐ Abandoned ☐ Foreclosure ☐ Ban	kruptcy N/A
Table B: Project/Site Stabil	ization & Construct	ion Activity Statu	e	
If the site under the control of	the new Owner is in	active and all area	<u>s</u> is disturbed have not <i>reached stabiliza</i> i	tion, the new Owne
must obtain permit coverage	and provide stabiliza	tion as defined in	this permit.	
a. Site Name(s) or Portion of Site Being Transferred Name	b. Is your Site(s) Currently: C. If Inactive or Under Delayed Recommencement Construction Activities			
	Active or Inactive		Is the Transferred Site or Transferred	Identify Proposed
	Recommencement Activities?	of Constructio	Portion Currently Stabilized? (If No, provide stabilization	Date for Recommencement
	7 totavitioo i		completion date below)	of Construction
	☐ Active ☐ Inactive	10	☐ Yes ☐ No	Activities?
	☐ Under Delayed Re		If No, date for completion:	
	☐ Active ☐ Inactive	/e	☐ Yes ☐ No	
	☐Under Delayed Re	commencement	If No, date for completion:	
gnatures & Certification	ons (Read the Certi	fication statemer	its below (in entirety). Initial the app	licable C-SWPPP
Compliance Statement belo	ow. Sign and date th	ne certification ag	reement. Initial the applicable C-SW	PPP Compliance
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urrent Owner/Operator		.1 1.1		
ne signature of the current ect Narrative.	Owner/Operator	cannot be obtain	ned, please check this box: 🗌 Pro	vide explanation in t
	rator for this project	I hereby certify	that the site or portion of the site	described above
			now transferred ownership/respons	
above. The new owner or	operator, has been	made aware of th	ne importance of site stabilization in	
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E.

Instructions for Completing the Transfer of Ownership form

If you are uncertain whether you need to obtain coverage under the NPDES General Permit for Stormwater Discharges From Construction Activities SCR100000 (CGP), if you cannot access the websites listed in these instructions, or if you have any other questions, contact the Bureau of Water Stormwater Permitting Section (**BOW**) at (803) 898-4300. Please see the Bureau of Water, Stormwater Permitting website (http://www.scdhec.gov/stormwater) for guidance and additional information.

This Transfer or Ownership form must be completed by a new Property Owner taking title to or ownership of a previously approved NPDES construction site as the new Primary Permittee. This form must be submitted to the Department or respective Municipal Separate Storm Sewer System (MS4) as notification of changes in ownership. If your project is located within a Municipal Separate Storm Sewer System (MS4), you must contact the applicable MS4 to determine their requirements and fees for ownership transfers. NO FEE IS REQUIRED FOR SUBMITTING A TRANSFER OF OWNERSHIP NOTIFICATION TO THE DEPARTMENT. A \$125 NPDES COVERAGE FEE IS REQUIRED WHEN THE NOI IS SUBMITTED FOR NPDES COVERAGE OF A NEW OWNER/OPERATOR AS THE PRIMARY PERMITTEE.

When Do I Need to Complete This Form?

The CGP requires that the Department receive notification within fourteen (14) calendar days of a new Owner taking title to the property or within 14 business days of a Lending or other type institution taking over operational control of a construction site due to abandonment, foreclosure proceedings, or permittee filing for bankruptcy. If your project or site is being transferred to a new Owner/Operator as the Primary Permittee, you must complete this form and/or the Notice of Intent as defined in Section 2 of the CGP to make such notifications. This Transfer of Ownership form also identifies the current construction activity status for the property or site being transferred (i.e., active, inactive, under delayed recommencement of construction activity, temporarily stabilized, permanently stabilized, etc.).

What Are the New Owners Responsibilities?

All new Property Owners and lending and other types of institutions taking ownership of a prior approved NPDES construction site become responsible for stormwater discharges from the property. New Owners must ensure that if construction activities have temporarily or permanently ceased, all disturbed areas are properly stabilized as soon as practicable and within fourteen (14) calendar days of taking title to a property. New Owners of sites not properly stabilized may be issued a compliance agreement.

Some institutions, such as lending institutions, taking over a construction site, may do so with only the intent for property resale, therefore may not intend to obtain NPDES coverage as a Primary Permittee with the intent to complete construction activities at a site. In such cases, commencement or recommencement of construction activities may be delayed for longer unplanned periods of time. Institutions taking ownership of such sites must ensure that they are properly stabilized to minimize the potential for erosion. <a href="Each new Owner and subsequent owner must provide notification to the Department or respective MS4 within fourteen (14) calendar days of taking ownership. Each new Owner completing this form becomes responsible for stabilization of the site and stormwater discharges from the site until NPDES coverage is granted to a subsequent Owner/Operator as Primary Permittee for the site.

Prior to initiating construction activity at the site as the new Owner/Operator, a new Notice of Intent (NOI) and a SWPPP Compliance Agreement or, if applicable, a new or modified SWPPP must be submitted to and approved by the Department. The NOI must be submitted at a later date if the site is properly stabilized. If your site is INACTIVE & NOT stabilized or properly stabilized, a complete NOI and this form must be submitted to the Department as defined in the CGP.

Completing the Form

Complete the entire form. Abbreviate if necessary to stay within the space allowed for each item. Submit a completed form to the applicable SCDHEC office at

Coastal Counties
Coastal Stormwater
Section
1362 McMillan Avenue
Suite 400
Charleston, SC 29405

Non-Coastal Counties
Stormwater Permitting
Section,
2600 Bull Street, Columbia,
SC 29201-1708

or the appropriate MS4 or local entity responsible for plan reviews. Provide the date and county and identify if this form is submitted as a Notification ONLY or for new NPDES coverage. If submitted as notification, complete the entire form. Complete sections B, D, and E if submitted with a NOI for NPDES coverage.

Section A -Project/Site Information

Provide the name of the approved project or site, as approved by the Department on the previous approved NOI. Provide the NPDES or State Permit (File Tracking) number. If part of a Larger Common Plan (LCP), identify the LCP name. If this project is in a MS4 area, identify the entity designated as the MS4 Reviewer and Operator (i.e., Lexington County, City of Greer, etc.).

Section B – Current Primary Permittee (Owner/Operator) Information

List the complete legal name of the current Owner/Operator and Property Owner, as applicable. If a company, provide the company name and requested information. Provide complete mail and e-mail information.

Section C – New Primary Permittee (Owner/Operator)

Section C - New Primary Permittee (Owner/Operator) Information

List the complete legal name of the new Owner/Operator. If a person, provide the name. If a company, identify if you are a Lending Institution or Government Entity. , Provide the company name and the Employer Identification Number (EIN) as established by the U.S. Internal Revenue Service. Provide the complete mailing address, telephone number, fax and e-mail address. Provide the Contact (ODSA) information.

Section D – Transfer of Ownership Information

Complete this entire section. Complete all tables and information requested to identify the stabilization status and plans for continued construction activities for the site or portions(s) of the site being transferred. Attach additional sheets as necessary.

Section E – Signatures & Certifications

Read the certification statements (in entirety. Provide your signature and the date and initial the applicable Compliance Statement. DO NOT SIGN IN BLACK INK. If the signature of the current Owner/Operator cannot be obtained, please check the box provided in this section.