



# COURSE ANNOUNCEMENT

“Introduction to School Nursing in South Carolina’s School Settings”

Location: Columbia, SC (details provided upon registration)

October 5 – October 7, 2016

The “Introduction to School Nursing in South Carolina’s School Settings” is a three-day course designed to complement a school district’s orientation for recently hired nurses by providing an introduction to issues pertinent to successful nursing practice within a coordinated school health framework. Registration is open to Registered Nurses and Licensed Practical Nurses. There is no registration fee for this course; however you must register in order to attend. Attendees will be responsible for costs related to travel, lodging and meals.

### Topics to be covered include:

- Screening Procedures
- Immunizations
- Medications in a School Setting
- IDEA and Section 504
- Documentation
- Nursing Practice Issues
- Coordinated School Health Programs
- Comprehensive Health Education
- Individualized Health Care Plans
- Managing Students with Chronic Illnesses
- Managing School Emergencies
- Child Abuse & Neglect
- Confidentiality

*Nursing contact hours will be awarded. SC DHEC is an approved provider of continuing nursing education by the South Carolina Nurses Association, an accredited approver by the American Nurses Credentialing Center’s Commission on Accreditation.*

**Training space is limited so please register early. Participants are expected to attend all three days.**

Sponsors: SC Department of Health & Environmental Control and SC Department of Education

### For more information contact:

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OR

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### REGISTRATION FORM

**DEADLINE FOR REGISTRATION: September 16, 2016 (or when full)**

PLEASE PRINT !

<b>Name:</b>	<b>Title:</b>
<b>School Name:</b>	<b>Work Phone:</b>
<b>School Address:</b>	<b>School District:</b>
<b>E-Mail Address:</b>	<b>Please circle which applies:</b> RN    LPN

**RETURN REGISTRATION FORM TO:**  
*Fran Boone, Division of Children’s Health*  
**Fax: (803) 898-0577 OR boonefc@dhec.sc.gov**

# **Instructions for Introduction to School Nursing in South Carolina's School Settings Course Announcement and Registration Form**

## **Purpose:**

This form will be completed by individual school nurses or their supervisors to reserve space in the Introduction to School Nursing in South Carolina's School Setting. SC DHEC will use the information collected to assure adequate space and supplies.

## **Instructions:**

1. Read course information.
2. Complete Registration Form boxes as follows:
  - Name & Title: Print attendee's name & job title (e.g. School Nurse, Lead Nurse).
  - Work Phone #: Insert phone number where attendee can be reached during the day.
  - School Name: Print name of school the attendee serves. If multiple schools are served, list the school that is considered the "home school" for attendee.
  - District: Print name of school district or school system for which the attendee works.
  - Work Mailing Address: Print mailing address of the school that attendee serves.
  - E-mail Address: Print work e-mail address for attendee. If none is available, please list the e-mail address of the nursing supervisor or lead nurse.
  - Please Circle Which Applies: Circle RN or LPN to show the attendee's licensure status.

## **Office Mechanics & Filing:**

State School Nurse Consultant or Other Assigned DHEC Contact Person:

- Make form available electronically on the appropriate DHEC webpage.
- Send form or notice of form availability to appropriate listservs or e-mail groups.
- Receive completed forms.
- Retain forms for 6 months after completion of course then shred.