

# Site Review Table of Contents

- I. Personnel
  - a. Administrative
    - i. Physician Champion
      - 1. CV/Resume
      - 2. CME documentation
      - 3. Written Job description or duties of roll
      - 4. Hospital Credentialing documentation
    - ii. Nurse Coordinator
      - 1. CV/Resume
      - 2. CEU documentation
      - 3. Written Job description or duties of roll
      - 4. Documentation of ENPC and PALS certifications
  - b. Bedside Staff
    - i. Physicians
      - 1. List of current ED Physicians
      - 2. Ask for PALS certificates for staffing physicians not board certified
    - ii. Nurses
      - 1. List of current ED Nurses
      - 2. List of ENPC trained nurse
    - iii. Other allied health professionals
      - a. Evidence of pediatric competencies for Radiology techs, Nurse techs, and RTs
      - b. Documentation of those with current PALS certifications
  - c. PI/QI Guidelines (see checklist)
  - d. Patient Safety Guidelines (see checklist)
  - e. ED Policies, Procedures, and Protocols (see checklist)
  - f. Policies and Procedures for All-Hazard Preparedness (see checklist)
  - g. Guidelines for ED Support Services (see checklist)
  - h. Equipment, Supplies, and Medications
    - i. Guidelines for pediatric equipment, supplies, and medications
    - ii. List of medications in ED Pyxis
    - iii. Paper inventory of contents inside pediatric cart