



**Notice of Intent (NOI)  
General Permit for Class 1 Landfill  
(Land-Clearing Debris and Yard Trash)  
Bureau of Land and Waste Management**

**Submit to:** Division of Mining and Solid Waste Permitting, Bureau of Land and Waste Management SC Department of Health and Environmental Control, 2600 Bull Street, Columbia, SC 29201-1708  
**(Please Print or Type)**

Any person who wishes to own/operate a Class 1 landfill for disposal of yard trash and land-clearing debris under the General Permit for Class 1 Landfills shall submit a copy of this Notice of Intent with all required information. Landfills operating under the General Permit shall comply with the requirements of Part III of Regulation 61-107.19 Solid Waste Management: Solid Waste Landfills and Structural Fill. An approval letter from the Department **MUST** be received before commencing disposal. Approval to operate will be denied if the applicant fails to submit to the Department the following items:

Name of Class 1 Landfill: \_\_\_\_\_

If an Existing landfill, provide permit number: \_\_\_\_\_

- Applying for:  New Facility  
 Expansion  
 Tonnage Increase  
 Transfer of Ownership

**I. Landowner / Applicant's name and mailing address**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ County: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**II. Person(s) responsible for day-to-day operation – if different from landowner**

Name \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**III. Physical location of landfill (Use Street Names, County road numbers, Tax Map ID's, UTM Coordinates, GIS, etc.)**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**IV. Facility status (Check one)**

- Private  Commercial  Government

V. "I certify under penalty of law that I have personally examined and am familiar with the information submitted in and with this Notice of Intent; and, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the submitted information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment."

"I certify that I will comply with all of the requirements of Part III of Regulation 61-107.19 Solid Waste Management: Solid Waste Landfills and Structural Fill and the Class 1 General Permit."

\_\_\_\_\_  
 Landowner Date: \_\_\_\_\_

**INSTRUCTIONS**  
Notice of Intent  
General Permit for Class 1 Landfill

**Who Must File A Notice of Intent?**

Any person who wishes to own/operate a Class 1 landfill for disposal of yard trash and land-clearing debris under the General Permit for Class 1 Landfills shall submit a copy of this Notice of Intent with all required information.

**Where To File Notice of Intent Form:**

Notices must be sent to the following address:

Division of Mining and Solid Waste Management  
Bureau of Land and Waste Management  
SC DHEC  
2600 Bull Street  
Columbia, SC 29201-1708

**Completing the Form:**

You must type or print all information. The instructions on this page should be of assistance in completing the Notice of Intent form. If you still have questions about completing this form, the Department's Solid Waste Permitting staff is available to provide assistance by calling (803) 898-2000.

**Name of Class 1 Landfill**

The name of a Class 1 Landfill is typically named after its owner, but this is not required. You cannot name a Class 1 Landfill after a town, city, or county unless the landfill is owned by the relevant town, city, or county government. The name provided for the Class 1 Landfill shall be used in all future correspondence with the Department.

For existing Class 1 Landfills, please provide the current name of the Class 1 Landfill and the permit number assigned to the landfill by SC DHEC.

**Applying for:**

If applying for a permit for a new Class 1 Landfill, check the box labeled "New Facility". If applying for an expansion of an existing Class 1 Landfill, check the box labeled, "Expansion. If applying for a tonnage increase, check the box labeled "Tonnage Increase". If applying to transfer an existing Class 1 into your ownership, check the box labeled "Transfer of Ownership".

**Section I: Landowner/Applicant's Name and Mailing Address**

Provide the full name (First Name, Middle Name, Last Name), title, complete mailing address (Street Number or P.O. Box, Street Name, City, State, Zip Code, and County), telephone number, and e-mail address of the owner of the parcel of property to be affected by the Class 1 Landfill activity. If ownership is by more than one person, or by a corporation or other legal entity, provide the name, title, mailing address, and telephone number of the landowners' legal representative (one who has authority to approve use of the affected property for the proposed activity).

**Section II: Person Responsible for Day-to-Day Operation-if different from Landowner**

Provide the full name (First Name, Middle Name, Last Name), title, telephone number, and e-mail address of the person responsible for the day-to-day operation of the Class 1 Landfill, if this person is different from the landowner.

**Section III: Physical Location of the Structural Fill Area**

Provide a physical address for the location of the proposed or existing Class 1 Landfill, including Street Number, Street Name, City, State, Zip Code, and County Name. If the site lacks a physical address, provide directions to the site using U.S. State or County highway numbers, intersecting highways, name of the nearest town or city, and distances in miles. Provide tax map numbers for all tax parcels to be affected by the Class 1 Landfill. Provide geographical coordinates [latitude/longitude or Universal Transverse Mercator (UTM)] for the approximate center of the landfill. Accuracy of coordinates should be to the nearest 0.01 second for latitude/longitude, or to the nearest 0.1 meter for UTM. Describe method for obtaining coordinates (e.g., handheld GPS instrument, GIS software such as ESRI® ArcMap™ or

Google Earth™ mapping service, U.S. Geological Survey 7.5-minute Topographical Map, etc.).

**Section IV: Facility Status**

If the Class 1 Landfill will be privately used, check the box labeled "Private". If the Class 1 Landfill will be used commercially, check the box labeled, "Commercial". If the Class 1 Landfill is owned by local government, check the box labeled "Government".

**Section V: Certifications**

Please read the statements and print the name and title of the landowner (if an individual) or landowners' legal representative (if not an individual), then sign and date.