



# ASSIGNMENT/TRANSFER FORM

**PLEASE ENCLOSE THE FOLLOWING ADMINISTRATIVE FEE. ASSIGNMENT/TRANSFER REQUESTS WILL NOT BE PROCESSED UNTIL THIS FEE IS RECEIVED:**

**\$25.00 -Minor activities-i.e., private residential dock, general permits, etc.**

**\$100.00 -Major activities-i.e. Commercial development, marina's, etc.**

**STATE OF SOUTH CAROLINA**

**COUNTY OF \_\_\_\_\_**

The **undersigned**, \_\_\_\_\_, does hereby **assign unto** \_\_\_\_\_ that  
(Permit Owner(s)) (New Permit Owner(s))  
certain DHEC-Office of Ocean and Coastal Resource Management **Permit Number** \_\_\_\_\_ With an **issue date**  
(Permit Number)  
of \_\_\_\_\_ and an **expiration date** of \_\_\_\_\_ and **authorized** \_\_\_\_\_ on the  
(Permit Issue Date) (Expiration date) (Work authorized by permit)  
**lands of** \_\_\_\_\_ in the **County of** \_\_\_\_\_, South Carolina.  
(Address/location of work) (County)

**By** \_\_\_\_\_  
(Permit Owner(s))

**Attested by** \_\_\_\_\_  
(Witness to above signature)

**Date** \_\_\_\_\_

The **undersigned**, \_\_\_\_\_, does hereby accept the foregoing Assignment/Transfer and does  
(New Permit Owner)  
agree to be bound by all of the terms, conditions, and obligations existing with regards to said permit as were **applicable to**  
\_\_\_\_\_, at the date of it's issuance and thereafter until the date of this Assignment/Transfer and hereby agree  
(Permit Number)  
to discharge the **undersigned**, \_\_\_\_\_ from all such responsibilities and abide by such requirements  
(Former Permit Owner)  
as are imposed by the aforesaid permit.

**By** \_\_\_\_\_  
( New Permit Owner(s))

**Attested By** \_\_\_\_\_  
(Witness to above signature)

**Date** \_\_\_\_\_

**IMPORTANT: A CURRENT MAILING ADDRESS TO RETURN ASSIGNMENT/TRANSFER CONFIRMATION LETTER MUST BE PROVIDED.**

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_