



# Providers VAX Secure Invoice Upload

Tracking Number  
**1185**

Date  
**11/5/2021**

## Contract Information

Please enter the contract number first to automatically populate the fields listed with an asterisk (\*) Please note that these fields are "Read Only" and edits are not permitted on the form.

<b>OTH-VAX-402</b> Contract Number (required)	<b>RIVERTOWN PHARMACY INC</b> * Contractor Name	<b>27-0977772</b> * Tax ID	<b>7000166178</b> * SCEIS Number
<b>LESLIE HAYES TODD</b> Contact (Full Name)	<b>OWNER</b> Title	<b>(843) 602-1417</b> Phone	<b>leslietodd@sccoast.net</b> Contact EMAIL
<b>2000 MAIN STREET</b> * Address	<b>* STE #</b>	<b>CONWAY</b> * City	<b>SC 29526</b> * State * Zip

<b>INVOICE NUMBER</b>	<b>INVOICE AMOUNT</b>
<b>100110312021</b>	<b>3,520.00</b>

## Please Upload Invoice for Payment Review

To ensure prompt processing of your invoice ensure that you include the invoice number in the file name that you upload. Please ensure that all required information is included on the invoice. Click below for more details

## Secure Document Upload

Please upload the invoice PDF to our secure website using the buttons below.

I certify that no other funds have been received or will be reimbursed by any other source for the amounts claimed on this invoice

Signature (required) Click to Sign

*LESLIE HAYES TODD*  
11/5/2021 2:28:46 PM

**\$3,520.00**  
Invoice Total

Yes  
 No

**The attached invoice is accurate and the invoice total is correct.**

ACC Testing Approval

*Bonner, Melissa*  
11/9/2021 10:46:48 AM

Budget and Finance Approval

*Samuels, Tierra B.*  
11/15/2021 4:04:31 PM

Approved Funding \_\_\_\_\_

Approved Invoices to Date \_\_\_\_\_

Available Funding **\$0.00**

### Payment Processing Instructions

Full Amount \$3,520.00    31070000    Not Relevant    J0402AZ998  
 J040X01058580130    5021310000    98000018

### Accounts Payable Approval

*Long, Sarah A.*  
11/29/2021 2:08:45 PM

If rejecting this form for any reason please provide a brief note to the agency. It will be included in the rejection email notification

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# RIVERTOWN PHARMACY Inc

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## Memorandum

To: SCDHEC

From: RIVERTOWN PHARMACY

CC: FILE

DATE: 11/5/2021

During the clinics performed in October 2021 we have seen a drop off for first-time vaccines and an uptick in boosters. We are expecting an increase in boosters as approval for other vaccine boosters.

Sincerely,

Dale Todd

# COVID-19 Vaccination Reimbursement Request

## Community Vaccination Event Information\*

Provider Name:	RIVERTOWN PHARMACY INC
COVID-19 Vaccine Pin Number:	SCA926049
Location Name:	RIVERTOWN PHARMACY INC
Location Address (incl zip):	2000 MAIN STREET CONWAY SC 29526
Date & Times:	10/1/21 TO 10/30/21 08:30-18:00
Total # Vaccinations:	348
Eligible Vaccinations**:	2

## Please select yes or no to the following questions to determine eligible reimbursement:

- YES Did your organization provide event management, traffic control and logistics for this event?
- YES Did your organization provide administrative staff for this event?
- YES Did you organization provide vaccination staff for this event?

## Reimbursement Calculator

Item	Rate	Eligible Event Reimbursement
Event Mgmt, Traffic, Logistics	\$10	\$3,480
Administrative Staff	\$5	\$10
Vaccination Staff	\$15	\$30
<b>Total Event Reimbursement Amount</b>		<b>\$3,520</b>

## Additional Cost Summary\*\*\*:

Total additional cost:	\$0.00
Less other funding/reimbursement:	\$0.00
Net additional cost:	<b>\$0</b>

**Total Request Amount: \$3,520**

\* Community Vaccination Events may span multiple days as long as the event location remains the same. All dates should be specified.

\*\* If seeking third-party reimbursement for the services at the event was not appropriate or feasible, then all vaccinations are eligible for reimbursement. If billing third party payers was feasible, then only vaccinations not eligible for insurance reimbursement are eligible for Staffing Reimbursement.

\*\*\* Claiming additional costs requires detailed justification and documentation. Please attach answers to the following questions:



1/6/2021

To whom it may concern:

As part of the COVID-19 response, DHEC has many partners and vendors who are assisting with testing, contact tracing, and other critical response activities. In order to maintain good working relationships with all our partners and vendors, as well as avoid interruption in services provided, we are requesting the ability to process all invoices related to COVID-19 as a special to expedite payments.

If you need additional detail or have any questions or concerns regarding these invoices, please do not hesitate to reach out to [ACC-FinAdmin@dhec.sc.gov](mailto:ACC-FinAdmin@dhec.sc.gov).

Sincerely,

Darbi C MacPhail, MHA  
Chief Finance and Operations Officer  
SC Department of Health and Environmental Control