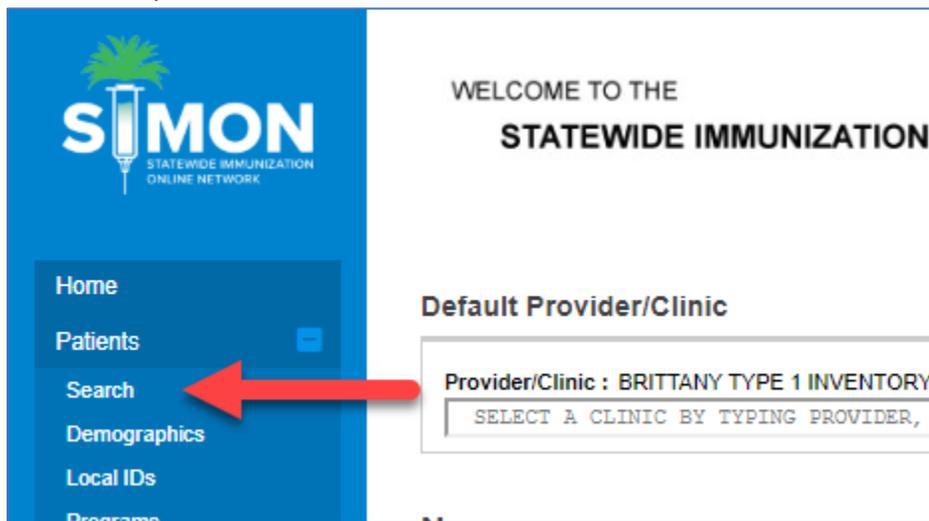


Administer Vaccines As A Provider Not Tracking Inventory in SIMON

1. Search for a patient under the “Patients” module of the menu on the left side of the screen.



2. Type in enough information to find the specific patient you’re administering vaccines to or create a new patient if they do not exist in the IIS. (Follow the instructions in the step by step guide for creating a patient.)
3. From the drop-down to the right of the patient’s name, select “Immunizations”.

Search form fields:

Last Name	First Name	Middle Name	DOB	Gender
TWA	MAR		MM/DD/YYYY	

Buttons: Previous Criteria, Clear, Search

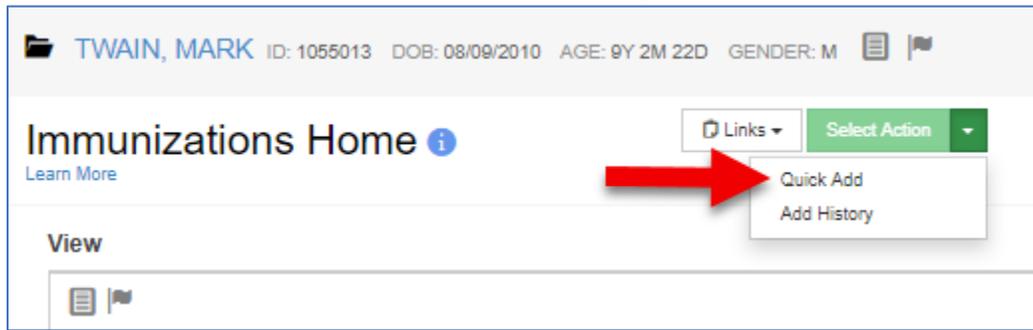
Search Results - 1 record(s)

ID	Name	Gender	DOB	Action
1055013	TWAIN, MARK 312 S BULL ST DENVER, CO 29205	M	08/09/2010	Demographics

Dropdown menu options: Demographics, Immunizations, Contacts. A red arrow points to the 'Immunizations' option.

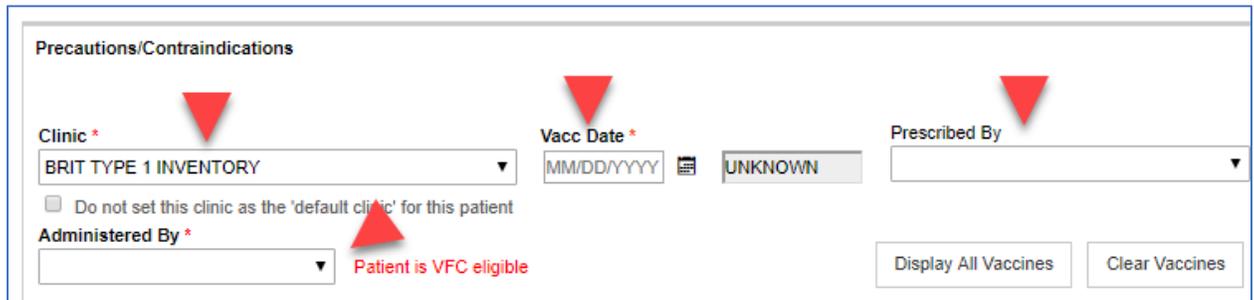
Footer: You may add a new patient by clicking the 'New Patient' button.

- From the green drop-down menu at the top of the page select "Quick Add"



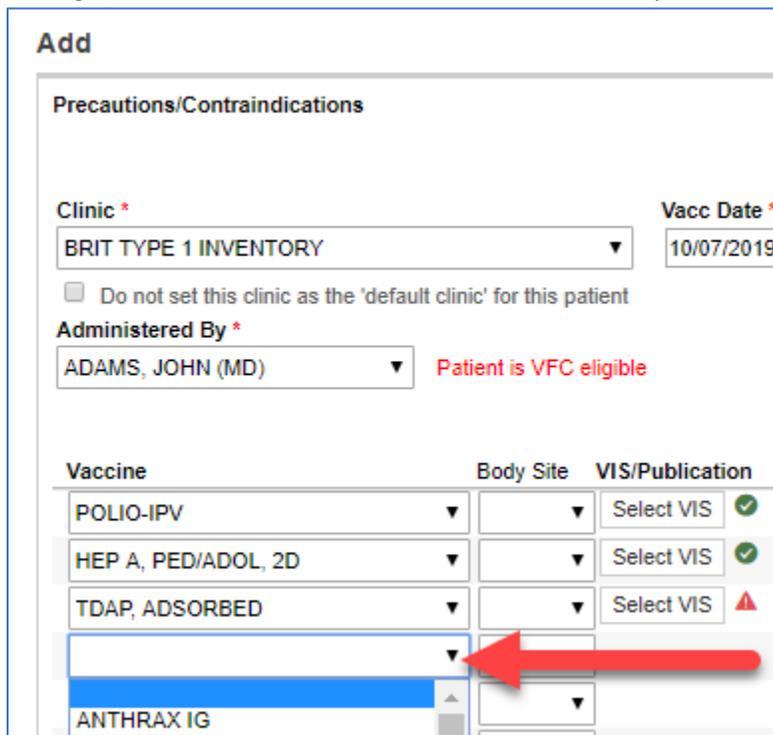
TWAIN, MARK ID: 1055013 DOB: 08/09/2010 AGE: 9Y 2M 22D GENDER: M
Immunizations Home
 Links Select Action
 Quick Add
 Add History

- Ensure the Clinic, Vaccination Date, Prescribed By and Administered Date for the vaccines are complete and accurate.



Precautions/Contraindications
 Clinic * BRIT TYPE 1 INVENTORY
 Vacc Date * MM/DD/YYYY UNKNOWN
 Prescribed By
 Do not set this clinic as the 'default clinic' for this patient
 Administered By * Patient is VFC eligible
 Display All Vaccines Clear Vaccines

- The recommended vaccines will auto populate the fields for immunizations to be added. (You can edit your user defaults to not load the recommended fields automatically in user default settings.) To add more, select the vaccine from the drop-down menu on the next open line.



Add
Precautions/Contraindications
 Clinic * BRIT TYPE 1 INVENTORY
 Vacc Date * 10/07/2019
 Do not set this clinic as the 'default clinic' for this patient
 Administered By * ADAMS, JOHN (MD) Patient is VFC eligible

Vaccine	Body Site	VIS/Publication
POLIO-IPV		Select VIS <input checked="" type="checkbox"/>
HEP A, PED/ADOL, 2D		Select VIS <input checked="" type="checkbox"/>
TDAP, ADSORBED		Select VIS <input type="checkbox"/>
ANTHRAX IG		

- For each vaccine administered, select the body site from the drop-down to the right of the vaccine name.

Add

Precautions/Contraindications

Clinic * BRIT TYPE 1 INVENTORY **Vacc Date *** 10/07/2019

Do not set this clinic as the 'default clinic' for this patient

Administered By * ADAMS, JOHN (MD) Patient is VFC eligible

Vaccine	Body Site	VIS/Publication
POLIO-IPV		
HEP A, PED/ADOL, 2D		Select VIS

- The vaccine information statement (VIS) should automatically attach to the vaccine, but you may see a warning icon if a default VIS has not been assigned. In this case, click "Select VIS" and choose a VIS to attach.

Vaccine	Body Site	VIS/Publication	Details
POLIO-IPV	LG	Select VIS	Details
HEP A, PED/ADOL, 2D	RA	Select VIS	Details
TDAP, ADSORBED	LA	Select VIS	

- If you are not administering the recommended vaccines, you can clear them by selecting the blank space from the top of the drop-down menu.

Vaccine	Body Site	VIS/Publication
POLIO-IPV	LG	Select VIS
HEP A, PED/ADOL, 2D	RA	Select VIS
TDAP, ADSORBED		Select VIS
ANTHRAX IG		
BCG		

10. However, if the reason you are not adding this vaccine is because the patient refused it, you need to document the refusal by selecting the reason refused instead of the body site.

Clinic * BRIT TYPE 1 INVENTORY Vacc Date * 10/07/2019 9Y 1M 28D Prescribed By ADMIN, WEBIZ (DIETICIAN)

Do not set this clinic as the 'default clinic' for this patient

Administered By * ADAMS, JOHN (MD) Patient is VFC eligible Display All Vaccines Clear Vaccines

Vaccine	Body Site	VIS/Publication	Details	If Vaccine Refused, Reason
POLIO-IPV		Select VIS <input checked="" type="checkbox"/>	Details	
HEP A, PED/ADOL, 2D	RA	Select VIS <input checked="" type="checkbox"/>	Details	
TDAP, ADSORBED	LA	Select VIS <input checked="" type="checkbox"/>	Details	
				MEDICAL EXEMPTION WITH AFFIDAVIT
				OTHER
				PARENTAL DECISION
				PATIENT DECISION
				RELIGIOUS EXEMPTION WITH AFFIDAVIT
				RELIGIOUS EXEMPTION WITHOUT AFFIDAVIT

11. To save, select "Create" from the green drop-down at the top of the screen.

TWAIN, MARK ID: 1055013 DOB: 08/09/2010 AGE: 9Y 1M 28D GENDER: M

Immunizations [Learn More](#) Cancel Select Action

↓

Create

12. The administered vaccines will display on the Immunizations Home screen.

📁 **TWAIN, MARK** ID: 1055013 DOB: 08/09/2010 AGE: 9Y 2M 27D GENDER: M 📄 🗨️

Immunizations Home 📘

[Learn More](#) 🔗 Links Select Action

View

DOB

Age

History of Varicella?

Date of Varicella

The patient has previously refused one or more vaccines.

📄 Recommended Immunizations for today, 11/5/2019 (9Y 2M 27D)

Please do not rely solely on the Recommender to forecast immunizations. Utilize clinical judgment and consult both the ACIP recommended immunization schedules and the CDC Pink Book @ <http://www.cdc.gov/vaccines/pubs/pinkbook/index.html#chapters>

Vaccine	Dose	Date	Age	Clinic	
DTaP / TD / Tdap					
Tdap, Adsorbed	1	10/07/2019	9Y 1M 28D	BRIT TYPE 1	? Update
Hep A					
Hep A, ped/adol, 2D	1	10/07/2019	9Y 1M 28D	BRIT TYPE 1	? Update

Recommend
 Auto-Populate Add Vaccines Screen