Project Inspection Designation Form

SRF Project Number _____

Project Name _____

Project Sponsor _____

The SRF Program requires continuous inspection during the entire construction period and the submission of monthly inspection reports. This form will identify how the continuous inspection will be covered.

Please select **one** of the following methods of providing construction inspection:

☐ **An Executed Engineering Services Agreement with a Consulting Engineering Firm**

Name of Firm _____

☐ Attach a copy of the signed engineering services agreement

☐ **A Contract with an Independent Construction Inspector**

☐ Attach a copy of the proposed contract, the proposed inspector's qualifications and a plan for back-up assistance, if needed. *SRF approval is required.*

☐ **Construction Inspection will be Performed by the Project Sponsor's Staff**

☐ Attach the names and qualifications of the proposed inspectors. *SRF approval is required.*

Note: Force account work (i.e., any work performed by the Project Sponsor's own employees) is not eligible for SRF funding.

_____

Signature of Project Sponsor's Representative Date

_____

Printed Name and Title of Project Sponsor's Representative

Submit by email to DHEC project manager or by mail to:
SRF Section - Water Facilities Permitting Division, S.C. DHEC, 2600 Bull Street, Columbia, SC 29201

Instructions – DHEC 2324

PURPOSE: The *Project Inspection Designation Form* is used to identify the continuous construction inspection method the Project Sponsor has selected for the referenced State Revolving Fund (SRF) project.

INSTRUCTIONS: The Project Sponsor's Representative should complete this form.

Enter the requested project information. Identify the selected method of providing continuous inspection during the entire construction period for the referenced project. Submit any requested attachments with this form.

DHEC REVIEW AND FILING: The SRF Section will use this form to document the Sponsor's construction inspection method for the named project. The form will be kept in the Procurement file of the named project and will be retained for three years following the final SRF disbursement to the project's Sponsor - per Retention Schedule 15795.