**BUREAU OF CERTIFICATION REPORTING REQUIREMENTS AND TIME FRAMES**

**ANY AND ALL ABUSE IS REPORTABLE TO THE BUREAU OF CERTIFICATION**

<table>
<thead>
<tr>
<th>LTC Regulatory Requirements</th>
<th>Reporting Timeframe</th>
<th>What to Report</th>
<th>How to Report</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2 HR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUREAU OF CERTIFICATION</td>
<td>24 HR</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>5 WORKING DAYS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Abuse of any kind is to be reported within 2 hours by the facility as well as serious injury (which could fall under neglect or injury of unknown origin).

"24 hours- if the alleged violation does not involve abuse and does not result in serious bodily injury." SOM Appendix PP

"If the events that cause the suspicion—(A) result in serious bodily injury, the individual shall report the suspicion immediately, but not later than 2 hours after forming the suspicion;" SSA Section 1150B

All facility allegations are to be investigated and reported to Certification within 5 working days of the initial 2hr or 24hr report to Certification.

SOM Appendix PP for what and when to report. See pages 70 to 158 for the abuse regulations.

SOM Appendix PP for what and when to report. See Section 1150B of the Social Security Act for what and when to report

The DHEC 0268, Initial 2/24- Hour Reporting Form can be called in or faxed to our office.

If the 2 hour or 24 hour report was phoned in, please note on the DHEC 0269 Five Day Follow-up Report, the date and time that it was phoned in and to whom.

Contact info for DHEC’s Bureau of Certification:

During business hours: 803-545-4205

After hours’ voice mail: 803-545-4300 or 803-545-4281

Fax: 803-545-4292

Initial 2/24-Hour Reporting form

Five-Day Follow-Up Reporting form

**ATTENTION:** Providers are reminded that there are separate reporting requirements for both Licensing and Certification. For additional state reporting requirements for South Carolina Health Facility Licensing please go to the following link: [http://www.scdhec.gov/Health/FHPF/HealthFacilityRegulationsLicensing/HealthcareFacilityLicensing/](http://www.scdhec.gov/Health/FHPF/HealthFacilityRegulationsLicensing/HealthcareFacilityLicensing/)

**Law Enforcement Section 43-35-5 Omnibus Adult Protection Act**

"In accordance with state statute (R.61-17) and federal regulations (CFR 483.12), please contact your local law enforcement and Ombudsman offices for any questions regarding what and when to report to their agencies."

In addition, the SC Code of Law Section Title 43, Chapter 43-5 is known as the Omnibus Adult Protection Act. It speaks to the authority of the Ombudsman and law enforcement and the requirement of facilities to report.

The Code of Laws for this Act is found at this link: [http://www.scstatehouse.gov/code/t43c035.php](http://www.scstatehouse.gov/code/t43c035.php)

**Ombudsman Section 43-35-5 Omnibus Adult Protection Act (State Statute)**