



South Carolina Environmental Excellence Program Membership Application

Please check one of the following:

- ☐ New Member Application
- ☐ Renewal Application

SCEEP membership renewal is required every three years. Please send this completed application form along with the required information electronically to the email address below.

Company/Facility Name

Contact Person/Title

Mailing Address

Physical Location

County

City, State, Zip

Phone

Fax

E-mail

Statement of Commitment

We are committed to improving South Carolina's environment by reducing our waste streams through pollution prevention activities and through reducing our energy or other resource consumption. Recognizing the importance of communication among industries and the community, we commit to sharing our knowledge and expertise through participation in the Environmental Excellence Program.

Company/Facility Officer Name

Date

Signature

Submit this application electronically to:

Rebecca Sproles

sprolemr@dhec.sc.gov

Questions: 803-898-3139

An example application can be found at www.scdhec.gov/sceep.

Requirements

Provide the information required for each category below.

A. Environmental Commitment/Policy

1. Provide your facility's environmental commitment/policy and current registration certificate if you have a certified Environmental Management System.

B. Compliance History

1. Provide documentation of your environmental regulatory compliance record for the past three years including a list of any exceedances, Notices of Violation, civil penalties, etc. If regulatory problems occurred during the past three years, describe the actions taken to mitigate the problem, to avoid reoccurrence, and the corrective actions required by the regulatory agency.

2. Include a list of permits and permit numbers.

3. Briefly describe any existing site contamination and the actions taken to ensure its containment as well as the minimum actions required to remediate.

C. Environmental Goals

1. Provide a list of environmental programs initiated by your company/facility in the past three years and provide an update to the status of any existing environmental programs.

2. Briefly describe and provide documentation of trends in your company/facility's key environmental performance indicators which validate continuous improvements made over the past three (3) years, including previous goals that have been met. Include charts and graphs to show trends accurately.

3. Briefly describe at least three (3) new measureable environmental performance goals your company/facility has set for the next three years and beyond.

D. Community Involvement

1. Provide a brief description of how your company/facility is active in your community, including any community activities you have been involved in during the past three years. List any community awards you have received.

E. All About Your Facility

1. Describe your facility's operations. Provide any additional information you would like to share with the Advisory Committee that may not have been covered in the previous sections (ie. safety, employee recognition programs, etc.).