



Linking Your Account to a Site

ePermitting

South Carolina Department of Health and Environmental Control
Healthy People. **Healthy Communities.**

Course Objective

The purpose of this training is for users to learn how to link their account to a site in the ePermitting system.

If your site already has a license, permit, or registration with the Department you will need an invitation or verification code to be an authorized user and tie your account to the site. The Department, or another Authorized User, can provide you with this invitation or verification code by email or post. An example of an email sent with an invitation is shown below. It is easier to move through this process if you are logged into your user account. To set up a user account, see **CREATE AN ACCOUNT** training. (*Tip: If you do not receive this email, check your email account's Spam or Junk folders.*)

If you need to request an invitation, contact the appropriate DHEC Program staff.

John Doe,

You have been invited by Fatimah N. Curry at curryfn@TESTdhec.sc.gov to be associated to site 'MCAFFEE MOBILE HOME PARK' with a role of 'Administrator' within DHEC Online Services.

Click the link below or copy and paste the link into your web browser to accept the invitation:

<https://epermpub.dhec.sc.gov/ncore/acceptinvite?token=97E6B6F3682329A5B688436088E6EC07>

Our records indicate you do not yet have a DHEC Online Services account with ePermUser@gmail.com as your login name. You will be prompted to create an account when you follow the link above. If you already have an account with another email address or would like to create a user account with a different email address, please contact Fatimah N. Curry to have them update the invitation.

Thank you,



SC Department of Health and Environmental Control

Connect: www.scdhec.gov [Facebook](#) [Twitter](#)

PRIVACY NOTICE: The information contained in this message and all attachments transmitted with it may contain legally privileged and/or confidential information intended solely for the use of the individual or entity to whom it is addressed. Access to this information by any other individual is unauthorized and may be unlawful. If the reader of this message is not the intended recipient, you are hereby notified that any reading, dissemination, distribution, copying, or other use of this message or its attachments is strictly prohibited. If you have received this message in error, please notify the sender immediately and delete the information without retaining any copies. Thank you.

To enter a verification code received by post click on the 'Enter a Verification Code' link on the ePermitting home page.

dhec ePermitting DHEC Online Services John Doe

Welcome to the South Carolina DHEC ePermitting System

Getting Started

SC ePermitting is a one-stop portal for submitting permit applications and service requests to South Carolina Department of Health and Environmental Control.

Once you or your organization has been issued a permit or license you can submit required reports or request changes to your permit here.

Finding and Submitting Applications and Requests

Begin by browsing the available forms. Once the desired form is located, you can fill it out, submit it, and track it here.

[Browse Forms](#)

Managing Information for an Existing Facility, Project, or Site

If you are affiliated with an existing facility, project, or site that has had DHEC involvement, your SCDHEC account can be granted access to the site in one of the following ways:

- Contact the facility directly and ask the designated SC ePermitting account administrator to invite you to join the site.
- [Enter a Verification Code](#) provided by mail or e-mail from DHEC
- If the site does not currently have an active account manager, contact SCDHEC support to learn how to set up a site account.

If your facility, project or site has not yet had DHEC involvement, your site will be created after you [fill out and submit an application or service request](#) form.

Getting Help

Use the Help link icon in the top right corner of any page to view screen-specific help. If you still need assistance click the Contact link in the page header for additional support options.

Home

Dashboard

Notifications

Contacts List

Apps, Requests and Reports

Permits

Violations

Compliance and Enforcement Actions

Financials

Documents

You will be taken to the User Screen where you can enter the Verification Code provided in the box, circled below, then click 'Submit'.

dhec ePermitting DHEC Online Services John Doe

User Profile

Details **Sites**

Sites

Name	My Role	Administrator	Show in Main Menu
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Account Verification

If you have been provided with a verification code, enter it below to associate your login with the account.

Verification Code

Submit

You will get a notification on screen that you have successfully linked your account to a site. You can then return to your ePermitting home page by clicking the button circled below.



ePermitting

DHEC Online Services



Invitation Accepted

You have successfully accepted an invitation to join a new site.

Home



South Carolina Department of Health and Environmental Control
Healthy People. Healthy Communities.

CONTACT US

ePermittinghelp@dhec.sc.gov

Stay Connected

