



Stormwater Industrial Notice of Intent Recertification (NOI) (D 2629)

ePermitting

South Carolina Department of Health and Environmental Control
Healthy People. Healthy Communities.

Course Objective

The purpose of this training video is for users to learn how to process Stormwater Industrial Notice of Intent Recertification (NOI) (D 2629) applications online in ePermitting.

Prerequisites

For ePermitting training opportunities, please visit scdhec.gov/ePermitting/training.

Helpful topics include:

- Creating an Account
- Logging In
- Locating Your Site



Sign into the ePermitting system. If you need assistance, please review the training, 'Logging In'.



ePermitting Online Services

Infectious Waste, Coastal Zone Consistency, Critical Areas, Agriculture, Dam Safety, Stormwater Construction, Wastewater, Asbestos

[About](#) [Contact](#)

 [Sign In](#) >

Permitting & Compliance

What can I do here?

- Apply for permits
- Manage your permits (pay fees, apply for renewals)
- Submit reports (required by your permit or certification)

To get started, you'll need an account.

[CREATE AN EPERMITTING ACCOUNT](#)

[Sign in with an existing account](#)

Public Services

These services are provided to be freely used by the public; no account is necessary to make use of them.

Public Notice Search >

Keep informed about public notices and hearings, access related documents, and submit comments online.

SSO Discharge Search >

Search for Sanitary Sewer Overflow (SSO) discharge events

Site Map Explorer >

Use our Explorer mapping tools and advanced-search capabilities to navigate information on environmental sites.





This is the **'Home'** screen. The Left-hand menu shown is used to direct you to various options within your ePermitting account. For more information on the different options available, please see the **Entering Information on Your Site** training. From your **'Home'** screen, toggle down the left menu and click on **'Permits'**.

Home About Contact Sign Out scdhec.gov Home

dhec ePermitting DHEC Online Services UAT EXT

Home

Dashboard

Notifications

Details

Contacts List

Apps, Requests and Reports

Permits

Evaluations

Violations

Compliance and Enforcement Actions

Financials

Documents

Authorized Users

Home

Finding and Submitting Applications and Requests

Begin by browsing the available application, service request and report forms. Once the desired form is located, you can fill it out, submit it, and track it here.

[Browse Forms](#)

Add a Site/Person/Organization to your account

Your account currently has access to 4 sites/persons/organizations. In order to perform work on additional business entities, you'll have to connect them to your user account.

[Add a Site/Person/Organization](#)

Need Help?

Use the Help link icon in the top right corner of any page to view screen-specific help. If you still need assistance, [Contact Us](#) for additional support options.



This screen has a list permits for this site. Locate the permit that you would like to terminate and click on the green **'View Permit Change Forms'** button on the right.

Navigation sidebar with icons for Home, Location, and Settings. Below is a list of menu items:

- SITE
- Fatimah's Test Testing Site
- Dashboard
- Details
- Contacts List
- Apps, Requests and Reports
- Permits
- Evaluations
- Violations
- Compliance and Enforcement Actions
- Financials
- Documents
- Authorized Users

Permit Change Forms

Forms available to make changes to an existing permit.

Permit Number	Form Name	Form Description	
ASR-000616 v1.0	Asbestos - Project Application - Abatement License Revision	This application is used to revise regulated demolition projects or add or remove a hold on a permit.	Begin Permit Change Submission
ASR-000616 v1.0	Asbestos - Project License Cancellation	This form is used for submitting a request to cancel an existing Asbestos project license.	Begin Permit Change Submission
ASR-000616 v1.0	Department Initiated Permit Action Form - Asbestos (Internal)	This is an internal form for Asbestos.	Begin Permit Change Submission
SCR006339 v1.0	Stormwater - Department Initiated Permit Action Form - (Internal)	This is an internal form for Stormwater.	Begin Permit Change Submission
SCR006339 v1.0	Stormwater - Industrial Notice of Intent Recertification (NOI) (D 2629)	Use this form to submit a Notice of Intent for Stormwater Discharges Associated with Industrial Activities, Except Construction, under General Permit SCR00000. Please note a Stormwater Pollution Prevention Plan (SWPPP) is required.	Begin Permit Change Submission
SCR006339 v1.0	Stormwater Notice of Termination (NOT) - Termination of Coverage for Industrial Activities (D 2609)	For Terminating Coverage Under the Storm Water NPDES General Permit for Discharges Associated with Industrial Activity.	Begin Permit Change Submission





This screen has a list permits for this site. Locate the permit that you would like to terminate and click on the green **‘View Permit Change Forms’** button on the right.

Stormwater - Industrial Notice of Intent Recertification (NOI) (D 2629)

VERSION 1.2

INSTRUCTIONS

Submission of this Notice of Intent constitutes notice that the party identified as the applicant of this form intends to be authorized by a NPDES permit issued for storm water discharges associated with industrial activity in a State location identified as the facility in this submission. Becoming a permittee obligates such a discharge to comply with the terms and conditions of the permit. **Please note that a Stormwater Pollution Prevention Plan (SWPPP) is required.**

Note: This form is only used to recertify an existing NOI permit.



Begin Form Entry



Print Blank Form

CONTACT INFORMATION

Main Address

SC Department of Health & Environmental Control
Bureau of Water
Stormwater Permitting Section
2600 Bull Street
Columbia, SC 29201-1708

CONTACTS

Stormwater Permitting Section : (803) 898-4300

ADDITIONAL LINKS

[Standard Industrial Classification Manual](#)
[Certifier Agreement](#)



This form has ten sections which are laid out on the left side of the screen. Any question that has a red '*' next to it is required and MUST be answered. On the right at the top of the form, there is a 'Save Progress' button to save your work. The first section of the form is 'Processing Info'. Please review this information to ensure this is the correct form to be filled out. **Tip:** Additional questions or sections may appear depending on how some questions are answered. The 'Next Section' button will be at the bottom of each section. Click the button to proceed.



EXIT FORM
to Home

Stormwater - Industrial Notice of Intent Recertification (NOI) (D 2629) ?

Submission HP8-V59H-CJASA Revision 1 Form Version 1.2

Last saved a few seconds ago



SAVE PROGRESS

- Prevention Plan (SWPPP)
- Permit Information
- Applicant Information
- Contacts
- Facility Information
- GIS Information
- Receiving Waterbody (RWB) 1
- Discharge Details
- Review
- Certify & Submit

Processing Info

Please specify the following:

- The reason for the submission, e.g., new permit or permit modification. If no options are available, the default value is shown and cannot be changed.
- The relevant fee if requested below. Not all forms will indicate a fee at this point. This does not indicate a fee is not required at a later time; you will be notified of any additional necessary fees.

Submission Reason

Renewal



NEXT SECTION

Stormwater Pollution Prevention Plan (SWPPP)



The next section is '**Stormwater Pollution Prevention Plan (SWPPP)**'. In this section, please indicate if you have a SWPPP plan. Please note that if you do not have a SWPPP plan, you will not be able to submit this form. There is also a link to the '**General Permit (GP)**' for your review. **TIP:** If '**No**' is selected in the question, a link to the SWPPP template will appear to assist you in creating your plan.

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🔄 SAVE PROGRESS

Processing Info

Stormwater Pollution Prevention Plan (SWPPP)

Permit Information

Applicant Information

Contacts

Facility Information

GIS Information

Receiving Waterbody (RWB) 1

Discharge Details

↑ PREVIOUS SECTION Processing Info

Stormwater Pollution Prevention Plan (SWPPP)

CLEAR SECTION

Determine whether or not the entity has a Stormwater Pollution Prevention Plan (SWPPP).

* Do you have a Stormwater Pollution Prevention Plan (SWPPP)?

Yes

No

General Permit (GP) (SCR000000)

Please click the link below to view the General Permit.

[General Permit \(SCR000000\)](#)



The next section is **'Permit Information'**. Notice that the Coverage Number and Site Name are auto pulled into this form. Please double check this information for accuracy. Next you will select an applicable **'Reason for Termination.'** Proceed to the next section once complete. **TIP: the 'Clear Section' button allows you to clear this entire section if needed.**

EXIT FORM to Home

Stormwater - Industrial Notice of Intent Recertification (NOI) (D 2629) [?]

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SAVE PROGRESS

Processing Info

Stormwater Pollution Prevention Plan (SWPPP)

Permit Information

Applicant Information

Contacts

Facility Information

GIS Information

Receiving Waterbody (RWB) ¹

Discharge Details

PREVIOUS SECTION
Stormwater Pollution Prevention Plan (SWPPP)

Permit Information

Section Auto-fill ^v

CLEAR SECTION

Permit Number to be recertified by this form:

* Is this permit that you intend to recertify?

Yes

No

NEXT SECTION
Applicant Information



The next section is **'Applicant Information'**. Select the applicable contact type. Next, fill out the organization name, phone type, phone number, email, and full address including the city and postal code. Proceed to the next section once complete. **TIP:** The 'Clear Section' button allows you to clear this entire section if needed.

[← EXIT FORM to Home](#)

Stormwater - Industrial Notice of Intent Recertification (NOI) (D 2629) ?

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SAVE PROGRESS

- Processing Info
- Stormwater Pollution Prevention Plan (SWPPP)
- Permit Information
- Applicant Information**
- Contacts
- Facility Information
- GIS Information
- Receiving Waterbody (RWB) 1
- Discharge Details

Applicant Information

CLEAR SECTION

Provide valid contact information for the applicant.

This contact will become the permittee of the issued permit should this application be approved.

If the Operator is a company, the applicant name will be of the person who is certifying this NOI. A person with signatory authority for the Operator must certify the application. The Stormwater Pollution Prevention Plan (SWPPP) Preparer typically does not sign the application for the Operator. See below for a summary and §122.22 of S.C. Reg. 61-9 for complete information about signatory authority requirements.

- Corporation: A responsible corporate officer (e.g., president, vice president, certain managers)
- Partnership or Sole Proprietorship: A general partner or the proprietor, respectively
- Municipality, State, Federal or Other Public Agency: Principal executive officer or ranking elected official

* Contact Type

Owner Operator

Applicant

Contact Auto-fill

Prefix First Name Last Name

Title



Next is the **'Contacts'** section. This section is available for information entry on the Stormwater Billing and Facility Contacts as well as the NOI preparer. Please note that your facility contact should be someone located at the facility. Remember, any field that has a red asterisk next to it is required. Some of this information is not required but it **IS** beneficial to the department. Click the next section button to proceed.

EXIT FORM
to Home

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SAVE PROGRESS

Contacts

CLEAR SECTION

Stormwater Billing Contact

Contact Auto-fill

* First Name * Last Name

* Title

* Phone Type * Phone Number

* Email

ADDRESS

* Address Line 1

Address Line 2

* City State/Area * Postal Code

Country
USA

VALIDATE ADDRESS

Processing Info

Stormwater Pollution
Prevention Plan
(SWPPP)

Permit Information

Applicant
Information

Contacts

Facility Information

GIS Information

Receiving
Waterbody
(RWB) 1

Discharge Details



Next is the **'Additional Contacts'** section. This section appears for additional site contacts if you indicated you had additional contacts on the previous screen. You can add or duplicate as many contacts as needed for the organization. **Tip:** The number next to **'Additional Contacts'** indicates how many contacts have been added to this site. In the grey box, there are buttons to clear the contact information and duplicate the information respectively, if needed. Click the next section button to proceed.

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[SAVE PROGRESS](#)

- Processing Info
- Stormwater Pollution Prevention Plan (SWPPP)
- Permit Information
- Applicant Information
- Contacts
- Additional Contacts 1**
- Facility Information
- GIS Information
- Receiving Waterbody (RWB) 1

Additional Contacts

Provide valid contact details for each additional contact.

The Add New Additional Contacts tab below may be used to add additional contact details.

1 Additional Contacts CLEAR DUPLICATE

*** Contact Role**

Operator Owner

Stormwater Mailing

Contact

Contact Auto-fill

Prefix * First Name * Last Name

* Title



Next is the 'Facility Information' section. Enter the Facility Name, Facility address, employer identification number and the applicable SIC code for this project. Please be advised that additional questions or sections may appear depending on how some questions are answered. Some of the questions asked are not required but are very helpful to the department. **TIP:** A link to the SIC/NAISC crosswalk is provided for your review.

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SAVE PROGRESS

- Processing Info
- Stormwater Pollution Prevention Plan (SWPPP)
- Permit Information
- Applicant Information
- Contacts
- Additional Contacts 1
- Facility Information**
- GIS Information
- Receiving Waterbody (RWB) 1

Facility Information

Section Auto-fill ▾ CLEAR SECTION

Provide valid information for the facility.

Facility Name
*

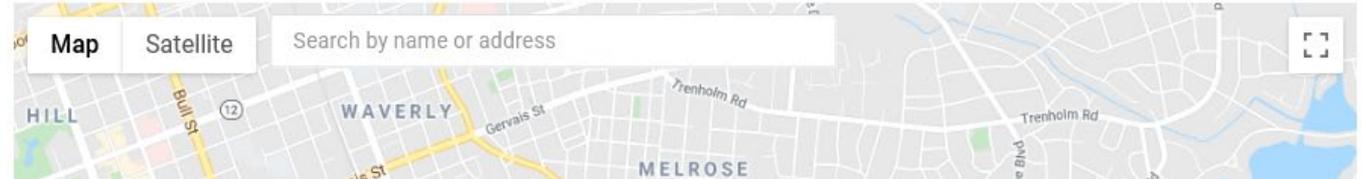
Facility Address
* Address Line 1

Address Line 2

* City State/Area Postal Code
SC

VALIDATE ADDRESS

Facility Location



Next is the 'GIS Information' section. There is a place for attaching any pertinent files. The department heavily suggests the use of this section as it aid with site verification. **TIP:** A link is available to the GIS site for additional information, if needed.

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SAVE PROGRESS

- Processing Info
- Stormwater Pollution Prevention Plan (SWPPP)
- Permit Information
- Applicant Information
- Contacts
- Additional Contacts 1
- Facility Information
- GIS Information**
- Receiving Waterbody (RWB) 1

GIS Information

CLEAR SECTION

Navigate to the GIS site (click below). Please use this tool to determine Waterbody and water quality information.

GIS site

GIS File

Attach the download file obtained from the GIS website.

Please be aware that files exceeding 500 MB in size are not allowed

Drop files here to upload

OR

CHOOSE FILE

Comment



This section is the **'Receiving Waterbody (RWB)'** section. The field to enter the name of the waterbody is provided in a list form. Scroll down the list to choose the correct option. Enter the distance of the waterbody and select the correct units of measure. Next, select the classification of the waterbody. And lastly, indicate if the waterbody is a tributary or not. **Tip:** The number next to **'Receiving Waterbody (RWB)'**, clear and duplicate button works the same as in the Additional Contacts section. Click the next section button to proceed.

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SAVE PROGRESS

Receiving Waterbody (RWB)

The receiving waterbody (RWB) is the Waters of the State to which the site's stormwater discharges will drain. The receiving waterbody (RWB) must be listed in reference to a named waterbody if the receiving waterbody (RWB) is unnamed. For example, if the site's stormwater discharges drain to a stream on the site, then the nearest receiving waterbody (RWB) would be the stream. If the stream is not named, then determine the nearest named waterbody (e.g., Grove Creek) into which the stream will flow and list the nearest receiving waterbody (RWB) as a tributary to the named waterbody (e.g., Tributary to Grove DHEC 2611 (01/2011) Creek). Then, the next/ nearest named receiving waterbody (RWB) would be Grove Creek. If the site's stormwater discharges drain to multiple waterbodies, then list all such waterbodies. The classifications of the receiving waterbody (RWB) are found in S.C. Regulation 61-69. If a receiving waterbody (RWB) is unnamed, then search the document for the nearest named receiving waterbody (RWB). If the nearest, named receiving waterbody (RWB) is not listed, then continue searching the document for the next, named waterbody, proceeding downstream from the site. For example, a site in Anderson County drains to a tributary of Hornbuckle Creek, then to Hornbuckle Creek, then to Middle Branch, and then to Brushy Creek/ Big Brushy Creek. First, search the document for Hornbuckle Creek, then Middle Branch, then Brushy Creek until one of the receiving waterbody (RWB) appears. In this example Brushy Creek is the first classified waterbody and has the classification of "FW— Freshwaters." Therefore, the classification of the tributary to Hornbuckle Creek is Freshwaters (FW).

1 Receiving Waterbody (RWB)

CLEAR

DUPLICATE

Enter the name of the waterbody

*

- Processing Info
- Stormwater Pollution Prevention Plan (SWPPP)
- Permit Information
- Applicant Information
- Contacts
- Additional Contacts 1
- Facility Information
- GIS Information

Receiving Waterbody (RWB) 1



The next section is 'Discharge Details'. Please answer all applicable questions. Please be advised that additional questions in this section and sections on the left-hand menu may appear based on how your questions are answered. Proceed to the next section.

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SAVE PROGRESS

Permit Information

Applicant Information

Contacts

Additional Contacts 1

Facility Information

GIS Information

Receiving Waterbody (RWB) 1

Discharge Details

Review

Certify & Submit

Discharge Details

CLEAR SECTION

* Does your facility discharge stormwater to a permitted Municipal Separate Storm Sewer System (MS4)?

Yes

No

* Does your facility have stormwater discharges that are mixed with non-stormwater discharges covered under another NPDES permit?

Yes

No

* Is this facility subject to the effluent limitation guidelines found in SCR000000?

Yes

No

* Do you discharge to an impaired waterbody?

Yes

No



Please be advised that three additional sections have been added to the left menu. The next section is 'Impaired Waters'. Please answer all applicable questions including selecting the name of the applicable **Water Quality Monitoring Stations (WQMS)**. This section can also be duplicated, added to or cleared if needed as applicable. Additional rows can be added to indicate multiple **Water Quality Monitoring Stations (WQMS)** names. There is a link to access the MAPS for your review. Proceed to the next section.

Last saved 2 minutes ago

SAVE PROGRESS

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Impaired Waters

The 303(d) list is available below. Maps showing Water Quality Monitoring Stations (WQMS) locations are available for each watershed at this website as well. To search the 303(d) List to determine whether a Water Quality Monitoring Stations (WQMS) is listed, select "Edit" from the top toolbar of your web browser. Then, select "Find." Enter the Water Quality Monitoring Stations (WQMS) exactly as listed on the map and hit enter.

1 Impaired Waters

CLEAR

DUPLICATE

Name of Impaired Water Quality Monitoring Stations (WQMS) that received stormwater from your facility and/or through an MS4? Start typing the station number. Add rows as needed for additional stations.

WATER QUALITY MONITORING STATIONS (WQMS)

ADD ROW

* Are the pollutants causing the impairment present in your discharge?

Yes

No

Approved Total
Maximum Discharge



The next section is **'Approved Total Maximum Daily Load (TMDLs)'**. Please answer all applicable questions including selecting the name of the applicable **Water Quality Monitoring Stations (WQMS)**. Links for the TMDL Watersheds and Sites are available for your review. This section can also be duplicated, added to or cleared if needed as applicable. Additional rows can be added to indicate multiple **Water Quality Monitoring Stations (WQMS)** names. Proceed to the next section.

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SAVE PROGRESS

Contacts

Facility Information

GIS Information

Receiving Waterbody (RWB) 1

Discharge Details

Impaired Waters 1

Approved Total Maximum Daily Load (TMDL) 1

Outfalls 1

Review

Certify & Submit

PREVIOUS SECTION
Impaired Waters

Approved Total Maximum Daily Load (TMDL)

The Total Maximum Daily Load (TMDLs) are categorized on the below site alphabetically, by pollutant of concern, and by watershed for ease of searching. As in item C.4 above, to search these lists, select "Edit" from the top toolbar of your web browser. Then, select "Find." These lists are updated roughly every two years and should be reviewed for changes periodically.

1 Approved Total Maximum Daily Load (TMDL)

CLEAR

DUPLICATE

Name of Impaired Water Quality Monitoring Stations (WQMS) that receive Stormwater from your facility and/or through an MS4? Please add or remove rows for additional stations respectively.

WATER QUALITY MONITORING STATIONS (WQMS)

*	
*	

ADD ROW

The next section is **'Outfalls'**. Please indicate the name of the Outfall. The map area can be used to pinpoint the location of the outfall. Just click in the map and drag the red marker to the accurate spot. Select the appropriate answers to the remaining questions. This section can also be duplicated, added to or cleared if needed as applicable. Proceed to the next section.

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SAVE PROGRESS

Contacts

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GIS Information

Receiving Waterbody (RWB) 1

Discharge Details

Impaired Waters 1

Approved Total Maximum Daily Load (TMDL) 1

Outfalls 1

Review

Certify & Submit

Outfalls

For each outfall, list the latitude and longitude of its location and the name of the receiving water, if needed.

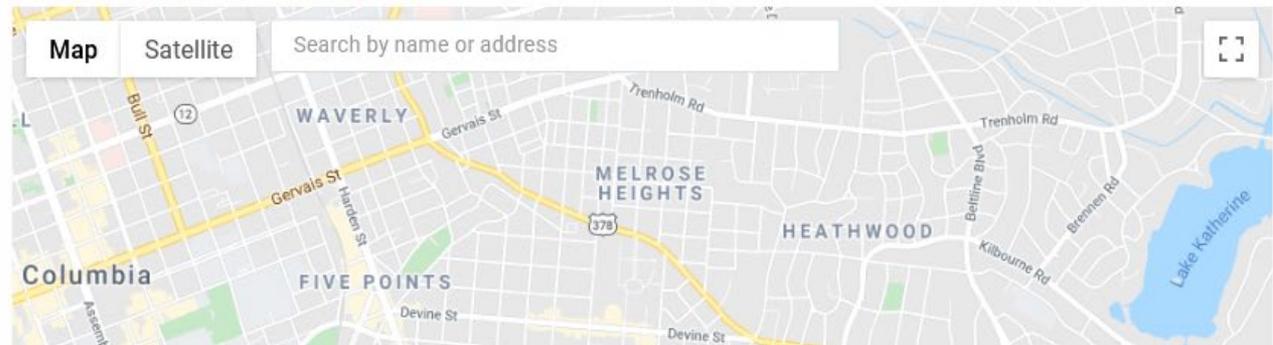
1 Outfalls

CLEAR

DUPLICATE

Outfall Name

Please indicate the location of the outfall





This is the **'Review'** section where you must review, correct and make changes to the application before submitting it. You also have an opportunity to print a copy of the form. You must scroll through and review the entire form before moving to the next section. **TIP:** You have the option to print the review before you certify and submit your form.

EXIT FORM to Home

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Last saved a few seconds ago
SAVE PROGRESS

- Contacts
- ✓ Facility Information
- ✓ GIS Information
- ✓ Receiving Waterbody (RWB) 1
- ✓ Discharge Details
- ✓ Impaired Waters 1
- ✓ Approved Total Maximum Daily Load (TMDL) 1
- ✓ Outfalls 1
- Review
- Certify & Submit

Review

This step allows you to review the form to confirm the form is populated completely and accurately, prior to certification and submission.

STORMWATER POLLUTION PREVENTION PLAN (SWPPP)

Determine whether or not the entity has a Stormwater Pollution Prevention Plan (SWPPP).

Do you have a Stormwater Pollution Prevention Plan (SWPPP)?

Yes

General Permit (GP) (SCR000000)

Please click the link below to view the General Permit.

[General Permit \(SCR000000\)](#)

PERMIT INFORMATION

Permit Number to be recertified by this form:

SCR006347

This is the 'Certify and Submit' section. Please read through this section before submitting the form. Once you are ready, click the 'Submit Form' button to submit the form to DHEC. You can also click the 'Save and Exit' button if needed.

EXIT FORM
to Home

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SAVE PROGRESS

Contacts

✓ Facility Information

✓ GIS Information

✓ Receiving Waterbody (RWB) 1

✓ Discharge Details

✓ Impaired Waters 1

✓ Approved Total Maximum Daily Load (TMDL) 1

✓ Outfalls 1

✓ Review

● Certify & Submit

↑ PREVIOUS SECTION
Review

Certify & Submit

This step allows you to submit the form to DHEC.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations (See Section 122.22 of S.C. Reg. 61-9 for signatory authority information.)

✓ FINALIZE SUBMISSION
Submit Form

FINISH LATER
Save and Exit



This screen verifies that your application has been received by DHEC. From here, you can either **‘View the Submission’** or **‘Return to Home.’**

EXIT FORM
to Home

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SAVE PROGRESS

- Contacts
- ✓ Facility Information
- ✓ GIS Information
- ✓ Receiving Waterbody (RWB)
- ✓ Discharge Details
- ✓ Impaired Waters
- ✓ Approved Total Maximum Daily Load (TMDL)
- ✓ Outfalls
- ✓ Review

PREVIOUS SECTION
Review

Submission Complete

Print

Stormwater - Industrial Notice of Intent Recertification (NOI) (D 2629)

HotKey: Submission HP8-V59H-CJASA Revision 1 Form Version 1.2

Your submission has been received. It is recommended to [print](#) and retain a copy of this confirmation.

View Submission

Return to Home

● Certify & Submit

✓ FINALIZE SUBMISSION
Submit Form

⏸ FINISH LATER
Save and Exit



South Carolina Department of Health and Environmental Control
Healthy People. Healthy Communities.

CONTACT US

scdhec.gov/ePermitting

This completes the training for the **Stormwater Industrial Notice of Intent Recertification (NOI) (D 2629)**. For additional questions or help, please contact us at the link on the screen. Thank you!

Stay Connected

